

**APPLICATION FOR ATA
PROFESSIONAL DEVELOPMENT FUNDS**

Professional Development Mandate: Support local teachers in their professional development and learning brought forth by teachers or collaborative groups.

Criteria for Funding

- Moves a teacher or a collaborative group forward in their professional development.
- The activity must promote collaboration
- The learning must fall within the guidelines of Chinooks Edge QLE Standard

These funds are not for individual professional development expenses such as conference fees, hotel, mileage, food or for sub costs.

You should be accessing these funds if your professional learning community group experiences an expense that is not covered by the division office or school PD funds.

Date: _____ Applicants Name: _____

Contact Information/email address _____

Name of Collaborative Group _____

A **description** of what the professional development funding is intended for:

Amount of funding requested: _____

An invoice/receipt must be submitted to the PD committee for payment. If a sub-cost for the presenter is necessary, the division name and contact information must be provided.

Time and location of the collaboration. It will be advertised division wide for all interested teachers.
